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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: *All Members of the Tourism and Information Services Committee:*
Cllrs, Bullen, Gordon (Deputy Mayor), Mitchell, Nancarrow, Penhale and Young (Mayor)
In attendance: Alison Jeffery (Tourist Information Centre Manager)
cc all members of the Council for information

You are summoned to attend a meeting of The Tourism and Information Services Committee to be held on Tuesday 3rd July 2018 at 5.15pm pm at the Town Hall. The agenda for the meeting is set out below.

Christopher Drake
Town Clerk

Date of issue: 26th June 2018

AGENDA

- 1 Apologies for Absence**
- 2 Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.
- 3 Public Representation Session**

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 Election of Chair**

Of Tourism and Information Services Committee
- 5 Election of Deputy Chair**

Of Tourism and Information Services Committee
- 6 To confirm and sign the minutes of the last meeting**

To sign the minutes of the Tourism and Information Services Committee meeting held on 3 May 2018 **copy attached**
- 7 Financial Report – copy attached**

- 8 TIC Managers Report – copy attached**
- 9 Coach Park Signage** – To agree appropriate signage for the coach park
- 10 Coach Friendly Town Status** - To consider status application. **Information attached.**
- 11 Tourism & Travel Show** – Launceston TIC presence in 2019. **Information attached.**
- 12 Launceston town Guide** – To discuss the format of the next edition of the town guide
- 13 Date of next meeting**
The next meeting is scheduled for Tuesday 4th September 2018 at 5.15pm
- 14 Items to note and any urgent matters**
To receive any items which the Chairman considers to be urgent (information only)